



Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
Rukhama Mahila Mahavidyalaya Nawegaon/ Bandh
Tah- Arjuni/ Mor. Dist- Gondia-441702

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Internal Quality Assurance Cell (IQAC)

THE SIXTEENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2022-23)

Date: 29.04.2023, Time: 11.30 A.M. Venue: Principal Cabin

AGENDA

1. Review of minutes of 15th IQAC Meeting
2. Action taken report on the decisions of the previous meeting.
3. To plan internship with Avanti Production Mahila gath.
4. To conduct FDP on how to write a research proposal for faculties.
5. To conduct FDP on how to write book and get it published for faculties.
6. To conduct FDP on how to register for patent in India for faculties.
7. To conduct FDP on refreshers course or orientation program for faculties.



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The Chairperson Mr. Roshan Raut welcomed the members for the fifteen meeting of IQAC. The following points were discussed in the meeting.

Agenda 1: Review of minutes of 15th IQAC Meeting

The minutes of the meeting held on 04 March 2023 are approved by the councils.

Agenda 2: Action taken report on the decisions of the previous meeting 15th IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	To conduct Guidance on Competitive exam.	The workshop was successfully done by Mr. Prashant Sahare on 10 th March 2023 and students understand the importance of competitive exam in career development.
2	To conduct Pakakala competition.	The activity was successfully done by Ms. Meena Raut on 18 th March 2023 and students were able to developed cooking skill of different recipe and their decoration.
3	To conduct preliminary exam.	The preliminary exam was successfully done by Mr. Akash Peshne from 1 to 13 March 2023.
4	To conduct industrial visit with Avanti production Mahila Gath.	The industrial visit was successfully done by Ms. Meena Raut on 15 th April 2023 and students understand industrial education and related education activities.

Agenda 3: To plan internship with Avanti production mahila gath.

Prof. Roshan Raut suggested that we should conduct industrial visit with Avanti production Mahila Gath. to promote industrial education and related education activities. It will also enhance academic interest with AMPG and it will encourage student to visit other industries and understand there functioning.

Agenda 4: To conduct FDP on how to write a research proposal.

Ms. Chhabu Gahane suggested that to understand the propose and importance of a research proposal we have to conduct workshop on how to write research proposal. The main objectives is to identify the key components of a research proposal and to conduct a comprehensive literature review. It will also help us to develop clear research question and to write an effective and persuasive research.

Agenda 5: To conduct FDP on how to write book and get it published.

Ms. Meena Raut suggested that to understand the fundamentals of storytelling and narrative structure we have to conduct workshop on how to write book and get it published. The main objectives is to develop effective writing habits with techniques and how to edit and revise a manuscript. It will also help us to explore different publishing options and understand the traditional publishing process.

Agenda 6: To conduct FDP on how to register for patent in India.

Mr. Akash Peshne suggested that to understand the basic of process of registering of patent in India we have to conduct workshop on how to register for patent in India. The main objectives are to learn skills and knowledge to successfully navigate patent. It will also help us to explore different types of intellectual property and how to protect their intellectual property.

Agenda 7: To conduct FDP on refreshers course or orientation program.

Mr. Prashant Shahare suggested that to understand the basic principles of design curriculum, assessment strategy, classroom management and student's engagement, we have to conduct workshop on refreshers course or orientation program. The main objectives is to explore different types of teaching strategies and to develop effective communication skills with students, colleagues and parents.

The conclusions of the meeting and proposed action plan:

1. It is planned internship with Avanti production Mahila Gath.
2. It is planned to conduct FDP on how to write a research proposal.
3. It is planned to conduct FDP on how to write book and get it published.
4. It is planned to conduct FDP on how to register for patent in India.
5. It is planned to conduct FDP on refreshers course or orientation program.

Prof. Akash Peshne, IQAC Coordinator informed the date for the next meeting and it is unanimously decided on third week of June 2023. The meeting ended with a formal vote of thanks.



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Minutes of IQAC Sixteenth Meeting

Meeting 16 – 29th April 2023

The 15th meeting of IQAC was held at 11.30 a.m. on 29 April 2023 in Principal Cabin. The following members were present.

1. Prof. Roshan Raut

Chair Person of Internal Quality Assurance Cell (IQAC)

Principal, RMM Nawegaon Bandh

2. Prof. Meena Raut

Member, RMM IQAC.

Teacher

3. Prof. Tirupati Meshram

Head of Department, RMM.

Teacher

4. Prof. Chhabu Gahane

Member, RMM IQAC.

Teacher

5. Mr. Anil Gaikwad

Member, RMM IQAC.

Admin Clerk

6. Mrs. Sangita Wadibhasme

Industrialist

Nominee of Industrialist

7. Mrs. Harsha Doye

Alumni

Nominee of Student

8. Prof. Akash Peshne

RMM, Nawegaon Bandh

IQAC Co-ordinator