



Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
Rukhama Mahila Mahavidyalaya Nawegaon/ Bandh
Tah- Arjuni/ Mor. Dist- Gondia-441702

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Internal Quality Assurance Cell (IQAC)

THE FOURTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2021-22)

Date: 06.05.2022, Time: 11.30 A.M. Venue: Principal Cabin

AGENDA

1. Review of minutes of 3rd IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To conduct FDP on cyber security awareness for faculties and non-teaching.
4. To conduct FDP on intellectual property rights for faculties.
5. To conduct FDP on digital literacy for faculties and non-teaching.
6. To conduct FDP on how to write a research paper for faculties.
7. To conduct FDP on vermicompost and vermiculture for faculties and non-teaching.
8. To sign MOU with Anganwadi Nawegaon bandh.



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The Chairperson Mrs. Sapana Rajimawale welcomed the members for the fourth meeting of IQAC.

The following points were discussed in the meeting.

Agenda 1: Review of minutes of 3rd IQAC Meeting

The minutes of the meeting held on 18th March 2022 are approved by the councils.

Agenda 2: Action taken report on the decisions of the previous meeting 3rd IQAC Meeting

Sr. No.	Recommendation given by IQAC Comittee	Action Taken for Implementation & Outcomes
1.	To conduct earth day awareness program	The workshop was successfully done by Ms. Komal Sahare on 23 rd April 2022 and students were able to understand how to protect and preserve earth and its species for the benefits of future generation and to protect the planet from things like pollution and deforestation we have to spread awareness.
2	To prepare and collect teaching plan from all faculties	Teaching plan from all the faculties was collected successfully and execution on teaching plan is already begin.

Agenda 5: To conduct FDP on cyber security awareness for faculties and non-teaching.

Mr. Tirupati Meshram suggested that we all should understand the basic of cyber security and its importance in today's digital world. The main objectives are that we will be able to identify common cyber threats and vulnerability. Implement best practices for securing personal and professional information. It will also help us to develop different strategies for responding to potential security incidents.

Agenda 6: To conduct FDP on intelectual property rights for faculties.

Ms. Harsha Doye suggested that we all should understand the different types of intellectual property rights. This will help us to learn how to protect and enforce intellectual property rights. We will acquire knowledge on navigating intellectual property laws and regulations.

Agenda 7: To conduct FDP on digital literacy for faculties and non-teaching.

Ms. Komal Sahare suggested that to understand the basic functions of a computer we should conduct workshop on digital literacy. The main objectives are that we will be able to navigate the internet and utilize search engines effectively, utilize email and social media platforms for communication and networking. We will learn how to create and edit documents using word processing software.

Agenda 8: To conduct FDP on how to write a research paper for faculties.

Ms. Sapana Rajimawale suggested that we all should understand the components of a research paper, develop effective research questions and hypotheses, how to select appropriate research methodologies. It will also help to understand how to analyze, interpret data, write and format a research paper according to academic standards and also avoid plagiarism.

Agenda 9: To conduct FDP on vermicompost and vermiculture for faculties and non-teaching.

Mr. Akshay Behare suggested that we should conduct workshop on vermicompost and vermiculture. The main objectives are that all teaching and non-teaching staff should be able to learn the importance of vermicompost and vermiculture. This will also educate all teaches and participants about the benefits of using vermicompost in gardening and agriculture. This also helps farmers to reduce dependency on chemical fertilizers.

Agenda 10 : To sign MOU with Anganwadi Nawegaon bandh.

Mrs. Sangita Wadibhasme suggested that we should sign an MOU with anganwadi of nawegoan bandh To promote interaction with RMM students and to tell them the importance of anganwadi in village.

The conclusions of the meeting and proposed action plan:

1. It is planned to conduct FDP on cyber security awareness for faculties and non-teaching.
2. It is planned to conduct FDP on intellectual property rights for faculties.
3. It is planned to conduct FDP on digital literacy for faculties and non-teaching.
4. It is planned to conduct FDP on how to write a research paper for faculties.
5. It is planned to conduct FDP on vermicompost and vermiculture for faculties and non-teaching.
6. It is planned to sign MOU with Anganwadi Nawegaon bandh.

Prof. Premlatabai Khobragade, IQAC Coordinator informed the date for the next meeting and it is unanimously decided on Commencement of Classes that is 23rd June 2022. The meeting ended with a formal vote of thanks.



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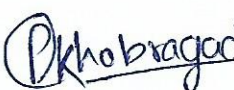
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Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Fourth Meeting

Meeting 4 – 06 MAY 2022

The 4th meeting of IQAC was held at 11.30 a.m. on 18 March 2022 in Principal Cabin. The following members were present.

1. Prof. Sapana Rajimawale 
Chair Person of Internal Quality Assurance Cell (IQAC)
Principal, RMM Nawegaon Bandh
2. Prof. Prashant Sahare 
Member, RMM IQAC.
Teacher
3. Prof. Tirupati Meshram 
Head of Department, RMM.
Teacher
4. Prof. Akshay Behare 
Member, RMM IQAC.
Teacher
5. Mr. Anil Gaikwad 
Member, RMM IQAC.
Admin Clerk
6. Mrs. Sangita Wadibhasme 
Industrialist
Nominee of Industrialist
7. Mrs. Harsha Doye 
Alumni
Nominee of Student
8. Prof. Premlatabai Khobragade 
RMM, Nawegaon Bandh
IQAC Co-ordinator